

CAMP
CLAIRE
 ESTABLISHED 1916

Welcome to Camp Claire Day Camp! This information sheet is designed to help you become better acquainted with day camp.

- Check-in:

Please note, we are no longer offering early morning drop off or late pick up.

New Drop off and pick up times for Summer 2021 to adhere to COVID 19 safety procedures:

Each drop off and pick up time will be staggered with individual time slots assigned per camper/family.

Day Camp Drop-Off Time: 8:30 AM to 9:15 AM

Day Camp Pick-Up Time: 4:30 PM to 5:15 PM

<u>8:30- 9:15</u>	<u>Drop Off</u>	<u>Pick Up</u>	<u>4:30-5:15</u>
8:30-8:45	Lane/ Robison	Lane/ Robison	4:30-4:45
8:45-9:00	Congo/Hance	Congo/Hance	4:45-5:00
9:00-9:15	Meriden/ Smith	Meriden/ Smith	5:00-5:15

Paperwork

There are a few pieces of paperwork that we must have completed **BEFORE** your child's arrival at Camp Claire in order for your child to attend camp:

- **Health form:** This must be updated and signed by a physician every 12 months. Your child cannot stay at camp without an updated health form. The parent or guardian must also sign the health form yearly indicating that they have reviewed the information and that it remains accurate.
- **Release:** You will be asked to complete a form indicating who your child can leave camp with. Please let the people know that they will be asked to show identification when they come to get your child. This is for your child's safety.
- **Balance Due:** If you have a balance due you should discuss this with the registrar. We ask that all balances be paid prior to your attendance at camp. The registrar is available at check-in on Monday.
- **Medications:** Any medications that you need us to administer at camp will have to have the appropriate forms. These medications need to be in their original containers with the administration information from the pharmacy attached. We also require that paperwork for that prescription be completed and signed by the physician as well as the parent. Please refer to the health information you received from Campdoc.com for further information. Campers are not allowed to carry medications and self-administer without the proper medical authorization, which is completed by the child's doctor, camp nurse and parent. That form is available on the camp website. This is a State of Connecticut health regulation.

Arrival at camp

Each day when you arrive at camp, you will need to personally sign your child in with the administrative staff. If someone other than the parent will be signing the child in, please make sure that the person's name is on your release form. Again this is for the safety of your child.

Sign Out

At your designated time slot our Administrative personnel will be at the sign in area, to sign out your camper. Anyone picking up your child will need your camper's pick-up codeword during check out. The campers will bring their things to the compound after afternoon activity. If you plan to arrive early, please let us know in the morning or call ahead of time so that we can help speed up the process. It is important that the director have this information. If you are leaving early you still have to sign your camper out.

- **Emergencies:** If you ever have an emergency and are going to be late picking your child up, please call us and ask to speak to the director or the assistant director. They will make sure that your child and your child's counselor know.

Absences

If your child is going to be absent please call and let us know. You can call the main camp number: 860-434-0368. The director is available to take calls as of 7:00 am. If you need to call before that time please leave a message.

Concerns

If you ever have questions or concerns, please see the director. If the director is not at the sign in table, try the office. It is very important to us that your child has a positive camp experience, so let us know if there is something we can do to help.

A Day at Camp!

- **Where do day campers keep their things?**
Each day the campers bring their things up to their assigned cabin. Each child chooses a bed where they can keep all their belongings. If you would like to send a sheet or blanket for their bunk, that is fine.
- **Missing Things:** It is not unusual for young children to forget things. Please feel free to check in with us if your child is missing something. We will also check for missing items daily. Lost and found can be found on the lodge porch. This is another reason to label everything. If we find a name on something we will bring it to the child.
- **Free Time:** Every afternoon your child will have the opportunity to participate in free swim, arts and crafts, kayaking and canoeing, and compound games.
- **Meals:** We provide day campers with lunch. Each meal is planned ahead of time, but peanut butter and jelly is always available for picky eaters. Each afternoon campers are provided with a nutritious snack. Water is available continuously throughout the day. If you have a concern with your child's eating habits, please let their day camp counselor know.
- **Special Programs:** On Wednesday nights we invite the day campers to stay for evening activity and dinner. This is entirely optional and is something you should discuss with your child.
- **Aquatics:** All campers are required to take a swim test. We use American Red Cross, WSI standards to determine swim levels. Children Level 3 and below are required to take swim lessons. These lessons are taught and supervised by WSI certified instructors.
- **Health Care:** We have an on site nurse available during day camp sessions.

WHAT TO BRING TO CAMP

- Please label everything with your child's name
- Backpack with:
 - 10 disposable masks
 - Swim Suit
 - Towel
 - Sunscreen
 - Insect Repellent
 - Change of Clothes
 - Change of Shoes
 - Raincoat/Poncho
 - Sweater or Sweatshirt
 - Book for Siesta
 - Sleeping Bag/blanket
 - Pillow
 - Water bottle

WHAT NOT TO BRING TO CAMP

- Radio/Speaker
- Electronic Games/Computers
- Cell phones/ Any electronics that connect to internet
- Valuables
- Food Knives
- Fan
- Pets
- Tobacco Products
- Alcoholic Beverages

Day Camp Daily Schedule 2021

8:30- 9:15	Drop Off
9:15	First Activity Period
10:30	Second Activity Period
11:45	Wash Up
12:00	Lunch
12:45	Siesta
1:45	Freetime
2:45	Afternoon Program
4:30-5:15	Pick Up

We hope that you find this letter helpful!

We look forward to seeing you at camp!